

## Document

	PC	MAC
New Document	ctrl + n	cmd + n
Open Document	ctrl + o	cmd + o
Save Document	ctrl + s	cmd + s
Print	ctrl + p	cmd + p
Copy	ctrl + c	cmd + c
Paste	ctrl + v	cmd + v
Cut	ctrl + x	cmd + x
Undo	ctrl + z	cmd + z
Redo	ctrl + shift + z	cmd + shift + z
Pan Tool	spacebar	spacebar
Drag-zoom Tool	z	z
Fit to window	ctrl + 1	cmd + 1

## File

	PC	MAC
Save as	ctrl + shift + s	cmd + shift + s
Save to Library	ctrl + alt + r	ctrl + cmd + r
Close Document	ctrl + w	cmd + w
Quit	ctrl + q	cmd + q

## Edit

	PC	MAC
Paste in Front	ctrl + f	cmd + f
Duplicate	ctrl + d	cmd + d
Select All	ctrl + a	cmd + a
Deselect All	ctrl + shift + a	cmd + shift + a
Spelling	F7	fn + F7
Preferences	ctrl + k	cmd + k

## Object

	PC	MAC
Group	ctrl + g	cmd + g
Ungroup	ctrl + shift + g	cmd + shift + g
Make Compound Path	ctrl + e	cmd + e
Release Compound Path	ctrl + shift + e	cmd + shift + e

## View

	PC	MAC
Show Design Page	ctrl + shift + d	cmd + shift + d
Show Store	ctrl + alt + s	cmd + alt + s
Show Library	ctrl + alt + l	cmd + alt + l
Show Send Page	ctrl + F2	cmd + fn + F2
Show Grid	g	g
Grid Panel	ctrl + F4	cmd + fn + F4
Page Panel	ctrl + F1	cmd + fn + F1
Print Border	ctrl + shift + p	cmd + shift + p
Cut Border	ctrl + shift + l	cmd + shift + l
Center of Rotation	o	o
Registration Marks Window	ctrl + F3	cmd + fn + F3
Media Layout View	ctrl + shift + v	cmd + shift + v

## Tools

	PC	MAC
Select	v	v
Edit Points	a	a
Line	\	\
Rectangle	r	r
Rounded Rectangle	shift + r	shift + r
Ellipse	e	e
Polygon	p	p
Curve	c	c
Freehand	f	f
Smooth Freehand	shift + f	shift + f
Arc	shift + a	shift + a
Regular Polygon	shift + p	shift + p
Text	t	t
Eraser	shift + e	shift + e
Knife	k	k
Eyedropper	i	i
Eyedropper	ctrl + click	cmd + click

**Arrange**
**PC**
**MAC**

Bring to Front	ctrl + shift + ]	cmd + shift + ]
Send to Back	ctrl + shift + [	cmd + shift + [
Bring Forward	ctrl + ]	cmd + ]
Send Backward	ctrl + [	cmd + [

**Replicate**
**PC**
**MAC**

Duplicate Left	ctrl + ←	cmd + ←
Duplicate Right	ctrl + →	cmd + →
Duplicate Above	ctrl + ↑	cmd + ↑
Duplicate Below	ctrl + ↓	cmd + ↓
Mirror Left	alt + shift + ←	alt + shift + ←
Mirror Right	alt + shift + →	alt + shift + →
Mirror Above	alt + shift + ↑	alt + shift + ↑
Mirror Below	alt + shift + ↓	alt + shift + ↓
Rotate 1 Copy	ctrl + shift + F1	cmd + shift + fn + F1
Rotate 2 Copies	ctrl + shift + F2	cmd + shift + fn + F2
Rotate 3 Copies	ctrl + shift + F3	cmd + shift + fn + F3
Rotate 5 Copies	ctrl + shift + F5	cmd + shift + fn + F5
Row of 3	ctrl + shift + →	cmd + shift + →
Row of 4	ctrl + alt + →	cmd + alt + →
Column of 3	ctrl + shift + ↓	cmd + shift + ↓
Column of 4	ctrl + alt + ↓	cmd + alt + ↓
Fill Page	ctrl + shift + f	cmd + shift + f

**Modify**
**PC**
**MAC**

Weld	ctrl + shift + w	cmd + shift + w
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**Other**
**PC**
**MAC**

Registration Marks	m	m
Cut Style = Cut	ctrl + t	cmd + t
Cut Style = No Cut	ctrl + shift + t	cmd + shift + t
Ruler	ctrl + r	cmd + r
Crosshairs	ctrl + h	cmd + h
Edit Object	Double Click	Double Click
Scroll Left/Right	ctrl + scroll wheel	cmd + scroll wheel
Zoom In/Out	alt + scroll wheel	alt + scroll wheel